ATZR-CN   20 Aug 2020

MEMORANDUM FOR 2020 Virtual Fires Conference Attendees

SUBJECT: Instructions for viewing the 2020 Virtual Fires Conference via Defense Collaboration Services

1. Defense Collaboration Services (DCS) will be used as the backup platform in case of Live Stream failure. Virtual attendees will adhere to the procedures listed below. All times listed on the conference website are Central Daylight Time (CDT). Check the conference website for the most current briefing start times: http://sill-www.army.mil/fires-conference/

2. 2020 Virtual Fires Conference DCS Operating Procedures:

   a. CAC users will click on the appropriate room link below. Attendees without CAC access will follow the instructions below.

   b. All attendees will be limited to the chat function only. Chat comments will be limited to questions regarding conference subject material or to report technical difficulty. No personal conversations will be allowed.

   c. Queries through the chat function will include the user's NAME, RANK, and UNIT, or the question will not be presented to the briefer.

3. DCS room names / URLs are listed below and will not change throughout the conference.

   a. DCS FCoE level briefings: https://conference.apps.mil/webconf/FIRESCONFERENCE2020

   b. DCS FA CMDT Breakout Session:
      https://conference.apps.mil/webconf/FiresConference2020FACMDTBreakoutRM

   c. DCS ADA CMDT Breakout Session:
      https://conference.apps.mil/webconf/FiresConference2020ADACMDTBreakout

4. To join via phone, dial 410-874-6300 or DSN: 312-874-6300 and use PIN: 7842068

5. How to join a briefing without a CAC.

   a. Enter room URL into your browser's search bar

   b. If a box opens requesting your CAC information, select Cancel

   c. A DoD warning statement will appear, select Accept

d. A window will open, select *I DON'T HAVE AN ACCOUNT, I WILL JOIN THIS WEB CONERENCE AS A GUEST*.

e. Enter your **FIRST NAME, LAST NAME, and ORGANIZATION**. Select **NEXT** to join the meeting.

6. POC's for this memorandum are Mr. Jerry Wolfe (jerry.l.wolfe4.civ@us.army.mil), 580-442-8353 or Mr. Ruel Waldrep (ruel.l.waldrep.ctr@mail.mil), at 580-442-2874.

Original signed,
Eddie C. Henderson
Director, CIO/G6